

FESTO

Condensed Instructions



Online Shop!



Welcome to www.festo.com/us

An address that opens up an entire world: the world of automation with pneumatics; or simply put: www.festo.com/us. Here, more than 25,000 products in thousands of variants are at your disposal. Furthermore, you can access all of the pertinent technical data, CAD models and product documentation. Just browse through our range of offers and you'll quickly find the ideal solution for your project.

www.festo.com is a shopping mall that you can browse through at will. You can examine and order products whenever it fits into your schedule. Anytime you choose, the information system provides you with a complete overview of orders you've placed with Festo, which you can print out and file for further processing and future reference.



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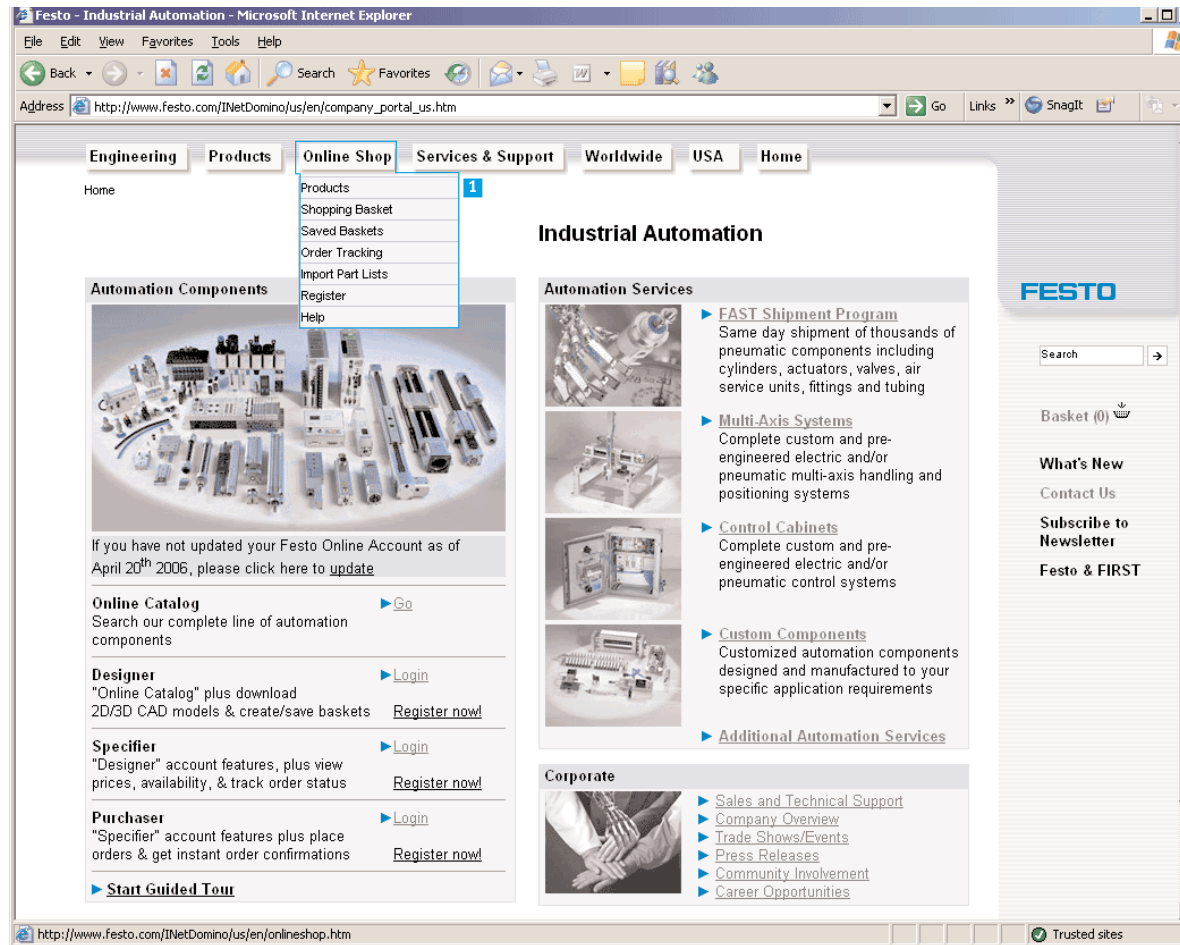
After ordering – Order tracking and reordering

- Order tracking
- Reordering

Web address www.festo.com/us

The entire world of factory automation.

- Please select your country after accessing the shop via www.festo.com.
- Then click the industrial automation button in order to access the page shown above.
- Here you can select a great variety of helpful information regarding all aspects of factory automation and Festo product range.
- All of the online shop's relevant functions can be accessed directly from the online shop function in the main menu.



1 Navigation

You can access all of the online shop's relevant functions with the help of the navigation bar shown above.

Registration profile

Different ways to register

There are three different ways to use the online shop. However, registered access is required for some functions for which you'll need a user name and a password. Online registration is quick and easy.

Online Catalog Designer

- Request 2D and 3D CAD models in 80 different file formats
- Save part lists as shopping baskets
- Personalise your account

Online Shop Specifier

Features of Online Catalog Designer account...

- + Query customer specific prices and current stock availability
- + Import and export shopping baskets
- + View the status of all orders at a single glance
- + Submit shopping baskets to an authorized purchaser in your company (if available)

Online Shop Purchaser

(corporate users with purchase authority)
Features of Online Shop Specifier account...

- + Quick and easy ordering and reordering
- + Receive an order confirmation instantly by e-mail or fax

Corporate users are advised to register as Online Shop Specifier or Online Shop Purchaser. This allows you to place your orders conveniently online and to maintain maximum clarity!

Before ordering

Gathering information and making selections

Just a mouse click away: the world of automation with pneumatics!

It's never been easier to find the right solution from a product spectrum including more than 25,000 products with thousands of variants. Whether you're looking for an ISO cylinder, a gripper or the appropriate valves, the online shop is your shortcut to the right solution!

Take advantage of the intelligent retrieval system

Various paths lead you to your goal. You can either browse the catalog via the **image display**, or make use of the synonym search. You'll also find the right product for the most demanding applications with the help of the feature search accessible on product group level. Features such as temperature resistance and ATEX certification, as well as PWIS, copper, PTFE and silicon-free materials are taken into consideration.

Compare products

If you're not sure which of the suggested products is best for your application, the product comparison function provides you with assistance. You can use it to compare any data sheets you wish, and the product differences are highlighted in color.

Everything you need

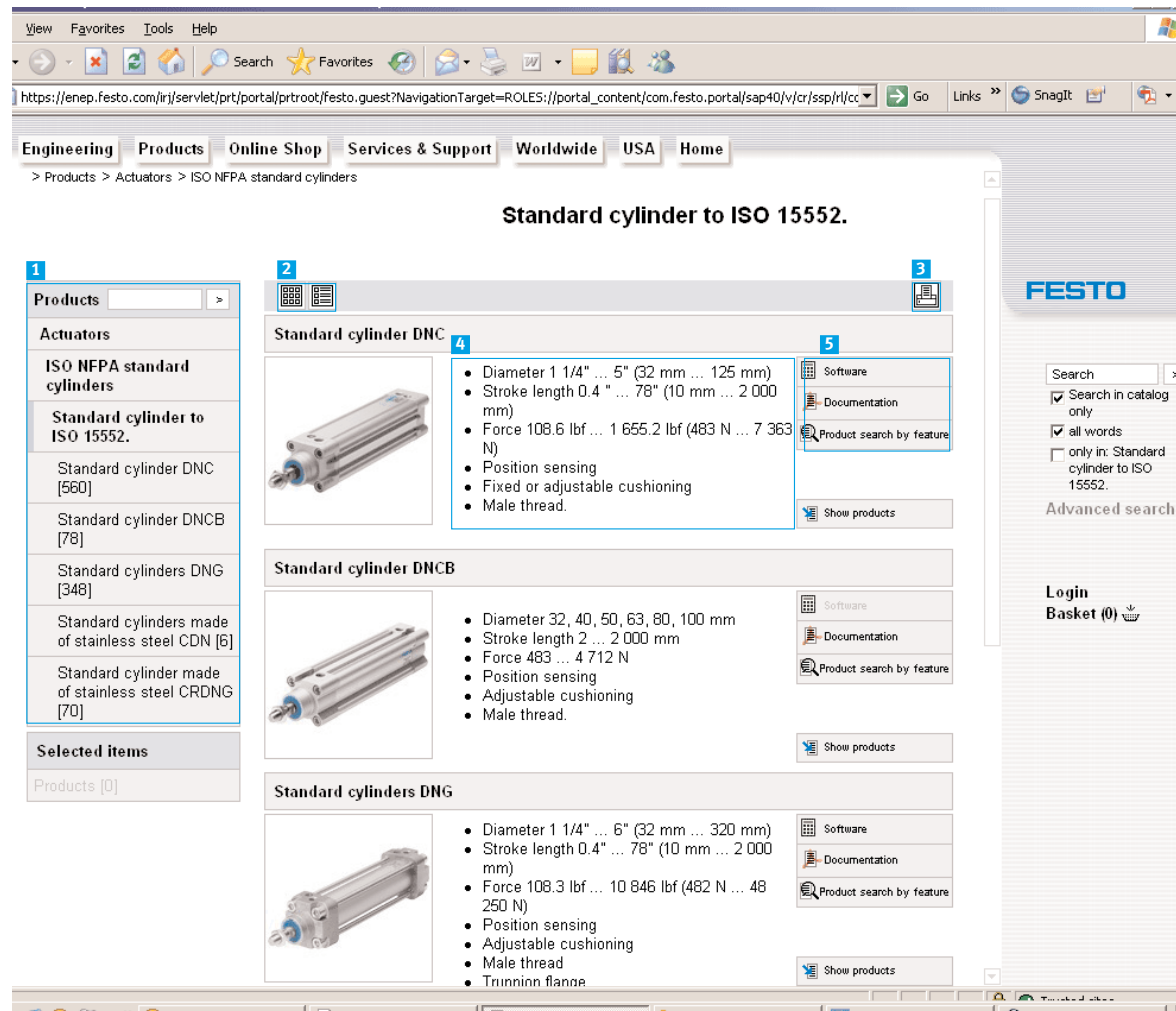
Access up-to-date online information regarding everything you'd like to know about a specific product. From data sheets to 2D and 3D CAD models, right on up to complete documentation, you'll find everything in the detail view for the respective product.

Selecting catalog products

From the product family to the product

Click through the various product families and familiarize yourself with our comprehensive product range. The characteristic features of each respective product family are displayed in the overview (4). The buttons (5) can be used to...

- ... access documentation for the product family
- ... start a feature search within the selected product family
- ... access the appropriate selection or sizing software (if available)



- 1 Selection: product tree
- 2 View selection: image view or product family view
- 3 Print function: prints out the display
- 4 Product family view: shows the main features of the respective product family
- 5 Functions for each product family: documentation, feature search, engineering

Finding products › Simple search

Take advantage of the intelligent search function

Enter into the search field whatever comes to mind regarding the product you need. The integrated intelligent search engine provides you with the most logical results based upon your entry – displayed in a clear-cut fashion.

Keyword or product category searches – you determine the search mode

Decide whether or not your search should be conducted based upon all entered keywords, and whether or not it should be restricted to the current product category.

The screenshot shows a web browser displaying the Festo website's search results for the keyword 'dnc'. The page title is 'Search result for dnc'. The search bar at the top left contains 'dnc'. Below the search bar, there are navigation tabs for 'Engineering', 'Products', 'Online Shop', 'Services & Support', 'Worldwide', 'USA', and 'Home'. The breadcrumb trail indicates the search was performed within 'Products > Actuators > ISO NFPA standard cylinders'. The search results are displayed in a table with columns for 'Type', 'Part no.', and 'Brief description'. The first result is 'Standard cylinders with DNCI, DNCM displacement encoder' with a list of specifications: diameters of 32 and 50 mm, stroke lengths of 100, 160, 200, 250, 320, 400, and 500 mm, force of 483, 1,178 N, position sensing (internal DNCI and external DNCM), proximity sensor, fixed cushioning, and external thread. A second, identical result is shown below. On the right side of the page, there is a 'FESTO' logo, a search bar with 'dnc' entered, and a dropdown menu with options: 'Search in catalog only' (checked), 'all words' (checked), and 'only in: Standard cylinder to ISO 15552'. Below the search bar is a 'Login' button and a 'Basket (0)' indicator. At the bottom right, there is a 'Trusted sites' icon.

- 1 Entry fields for simple and advanced searches
- 2 Restrict search criteria

Save to memory
Your most recent search results are automatically saved to memory (3). You can recall the search any time you like, and don't have to go to the trouble of re-entering it.

Finding products › Advanced search

Click the “advanced search” button to access the expert search function.

Targeted and fast

If, for example, you'd like to display all product families related to your search term, click only “product families” under sources. You'll receive a list of product families as an overview, from which you'll be able to access the individual products.

Restricting the search range

When you switch from a product family to the “advanced search” function, the product range is already preselected (3). You can select, whether the search shall be conducted just in that product range or in the entire catalog.

- 1 Search term entry and fine tuning
- 2 Select a source of information: Where should the search be conducted?
- 3 Select a search range: the entire catalog or only a given product range (e.g. drives).

Search range
When you switch from a given product family to the “advanced search” function, the product range within which your search will be conducted is already preselected (3).

Finding products › Feature search

If you know exactly which qualities your product must have...

The feature search function can be started from within any product family

The feature search function is included in the product group or product family overviews. In this way, you can search within a product family for precisely the features which are important for your application.

The shop assists you in specifying features

- Provides information regarding which values can be entered in the field
- Numeric entry is possible
- Specific feature can be selected

Feature search : Actuators

Items found [72]

You have chosen:
Stroke: 350 mm
Piston diameter: 80 mm

| | | | |
|----------------------------------|--|-------------------------------------|---|
| Stroke: | 350 mm | <input checked="" type="checkbox"/> | ? |
| Piston diameter: | 80 mm | v | ? |
| Short type code: | | v | ? |
| Based on the standard: | | v | ? |
| Cushioning: | | v | ? |
| Assembly position: | | v | ? |
| Conforms to standard: | | v | ? |
| Guide: | | v | ? |
| Design structure: | | v | ? |
| Position detection: | | v | ? |
| Variants: | | v | ? |
| Protection against torque/guide: | | v | ? |
| Operating pressure: | Guide rod with yoke No specification Square piston rod | | ? |
| Mode of operation: | | | ? |

1 Display of selected features and products found after selecting an additional feature

Save to memory
Your selected features are saved to memory. You can modify and fine tune them any time you like, allowing you to quickly locate the right product.

Comparing products

A quick list of all product differences at a glance

Select the products you want to compare by ticking them with the help of the box to the left of the type code. The selected products are then highlighted in blue, and are added to the recall list. After clicking the “compare products” button, you can view at a glance the technical differences amongst the selected products.

The screenshot shows the Festo website interface in Microsoft Internet Explorer. The main heading is "Standard cylinder DSNU, ESNU". Below it, there is a navigation menu and a breadcrumb trail: "Products > Actuators > ISO NFPA standard cylinders > Standard cylinders per ISO 6432".

The product list on the left includes categories like "Actuators", "ISO NFPA standard cylinders", and "Standard cylinders per ISO 6432". Under "Standard cylinders per ISO 6432", there is a list of products with checkboxes for selection. The selected products are highlighted in blue. A "Choose action..." dropdown menu is visible next to the list.

The comparison tool on the right is titled "Compare products" and shows a table of technical specifications for three selected products: Standard cylinder DSNU 8-25-P-A (19173), Standard cylinder DSNU 8-50-P-A (19186), and Standard cylinder DSNU 8-80-P-A (19181). The table compares various features such as Stroke, Piston diameter, Piston rod thread, Cushioning, Assembly position, Conforms to standard, Piston-rod end, Design structure, Position detection, Variants, Operating pressure, and Mode of operation.

| Feature | Standard cylinder DSNU 8-25-P-A (19173) | Standard cylinder DSNU 8-50-P-A (19186) | Standard cylinder DSNU 8-80-P-A (19181) |
|----------------------|--|--|--|
| Stroke | 25 mm | 50 mm | 80 mm |
| Piston diameter | 8 mm | 8 mm | 8 mm |
| Piston rod thread | M4 | M4 | M4 |
| Cushioning | Flexible cushioning rings or plates at both ends (P) | Flexible cushioning rings or plates at both ends (P) | Flexible cushioning rings or plates at both ends (P) |
| Assembly position | Any | Any | Any |
| Conforms to standard | ISO 6432 | ISO 6432 | ISO 6432 |
| Piston-rod end | Male thread | Male thread | Male thread |
| Design structure | Piston Piston rod | Piston Piston rod | Piston Piston rod |
| Position detection | with proximity sensor | with proximity sensor | with proximity sensor |
| Variants | Single-ended piston rod | Single-ended piston rod | Single-ended piston rod |
| Operating pressure | 1 - 10 bar | 1 - 10 bar | 1 - 10 bar |
| Mode of operation | double-acting | double-acting | double-acting |

- 1 Tick the products you want to compare and then select “compare products” from the action box at the top or bottom of the list.

Recorded
Each product you tick off is recorded to the recall list. This allows you to compare a wide range of products, or add them to your shopping basket all at once!

Detailed information › CAD, data sheet, accessories, documentation

Gather interesting product details via a single mouse click

A great deal of additional product information can be accessed with the help of your mouse:

- Engineering: for quick, error-free layout of the selected product
- CAD download: 2D and 3D CAD models in various file formats
- Accessories: important accessories for the selected product
- Data sheet: detailed data sheet with all relevant technical data - can also be printed out
- Documentation: PDF copies of the printed catalog, exploded views and, in the future, operating instructions and manuals

The screenshot shows a web browser window displaying the Festo website. The main content area is titled "Standard cylinder DSNU, ESNU" and features a table of products. The table has columns for "Type", "Part no.", "Brief description", and "details". A "Selected items" sidebar is visible on the left, and a detailed product view is shown at the bottom of the table.

| Type | Part no. | Brief description | details |
|---------------------|----------|-------------------|------------|
| DSNU-5/16"- -P-A | 33347 | Standard cylinder | details... |
| DSNU-5/16"- -P-A-S2 | 34258 | Standard cylinder | details... |
| DSNU-5/16"- -P-A-S3 | 34267 | Standard cylinder | details... |
| DSNU-5/16"-1/2"-P-A | 13000471 | Standard cylinder | details... |
| DSNU-5/16"-1"-P-A | 13000472 | Standard cylinder | details... |
| DSNU-5/16"-2"-P-A | 13000473 | Standard cylinder | details... |
| DSNU-5/16"-3"-P-A | 13000474 | Standard cylinder | details... |
| DSNU-5/16"-4"-P-A | 13000475 | Standard cylinder | details... |

Standard cylinder DSNU, ESNU

usually ships within 1 week

Standard cylinder Based on DIN ISO 6432, for proximity sensing. Various mounting options, with or without additional mounting components. With elastic cushioning rings in the end positions.

This product is only available if ordered from the Festo Corporation, USA.

CAD download
Accessories
Data sheet
Documentation

Tip
A photo of the selected product appears after clicking the line drawing.

Requesting CAD models

You can select CAD models for **20,000 products in more than 80 file formats ...**

You can request CAD models in two different ways:

- Direct CAD access using the button in the product list
- Under “details” by clicking CAD download

A window then appears with a CAD preview for the respective product. Here you can select the desired format and send the CAD model to an e-mail address.

- 1 These buttons allow you to access the CAD selection window.
- 2 Select the desired CAD format and click the “submit” button. You’ll receive your CAD model via e-mail.

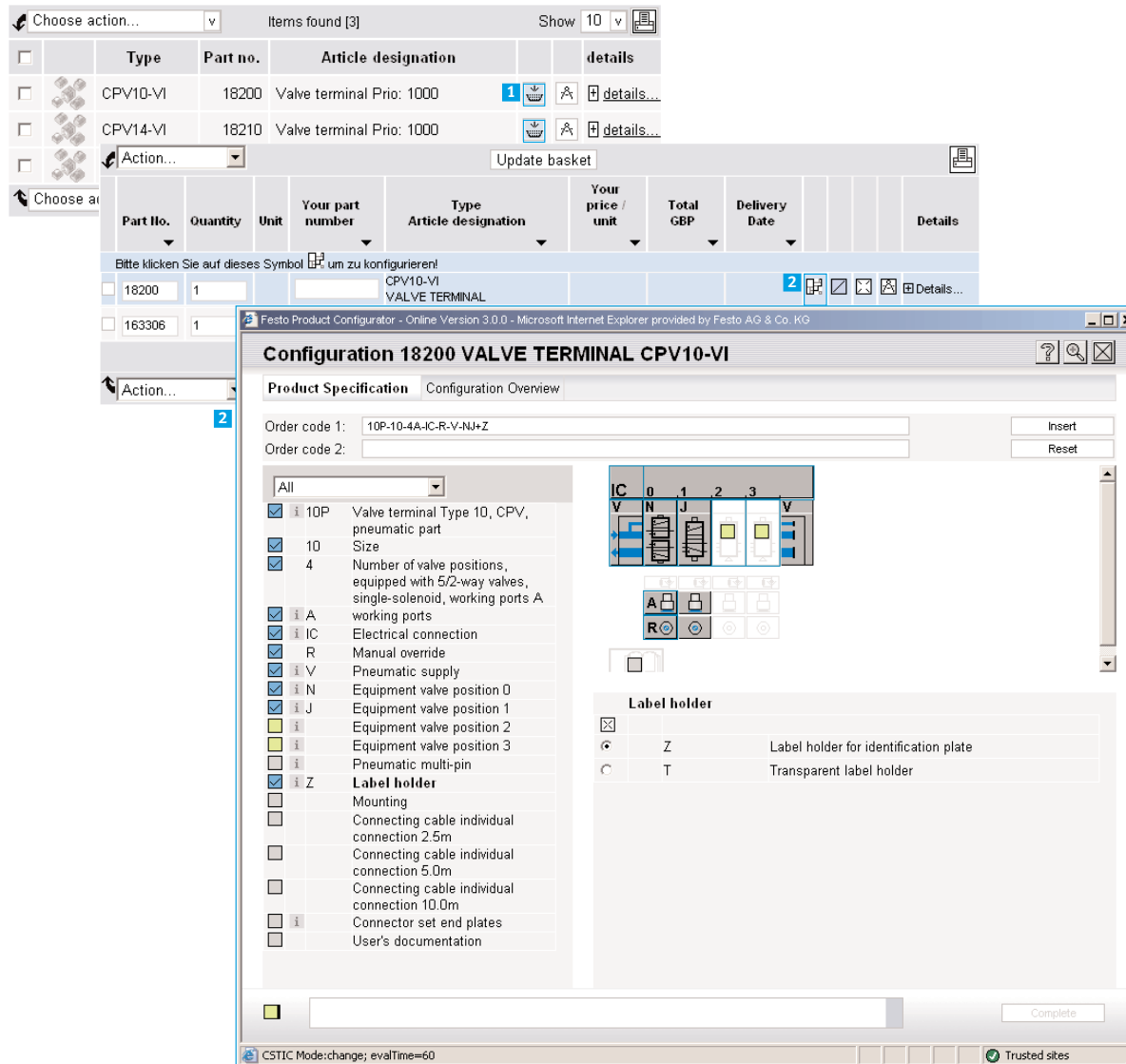
CAD for configurable products
 In the case of configurable products (blue shopping basket symbol), the product has to be configured before the CAD model is requested. You are prompted to do so in the CAD window.

Several formats via a single mouse click
 You can simultaneously select several formats in the format selection list. This makes it possible for you to request, for example, a 2D and a 3D model at the same time with a single click.

Configuring products

Fast and reliable product configuration

Just click the “Configure” button in order to configure a product. A new window appears within which you can select all product features step by step. Feasibility checks make sure that only correct configurations can be entered. After configuration has been completed, the price and delivery time for the selected variant appear in the shopping basket window.



- 1 A blue shopping basket symbol identifies a configurable product.
- 2 You are prompted to configure the product in the shopping basket.

Configuration
Products can only be configured in the shopping basket. Add a product to the shopping basket and follow the configuration instructions that appear on the screen.

Ordering

Querying prices, checking availability and ordering

The new online shop makes ordering, as well as checking prices and availability, easier than ever.

Adding products to the shopping basket – you have several options:

- From the catalog by clicking the shopping basket symbol
- Add directly to the shopping basket by manually entering the part number or the type code
- Import finished shopping baskets which have been created using the CD ROM catalog
- Import by means of the import assistant – existing bills of material (e.g. in csv format) can be loaded to the online shop
- Copy the part number and quantity to the appropriate fields

Complete your order in four easy steps:

1. Add the desired products to the shopping basket.
2. Enter shipping information.
3. Double check your order.
4. Order confirmation (can be printed if desired).

Project administration in the new online shop

You can save any of your shopping baskets, and reuse them in the future as required. Reordering is thus quick and easy.

Error Free Ordering

Products that are no longer active or cannot be ordered online are flagged accordingly. Please delete these products from the shopping basket before proceeding.

Adding catalog products to your shopping basket

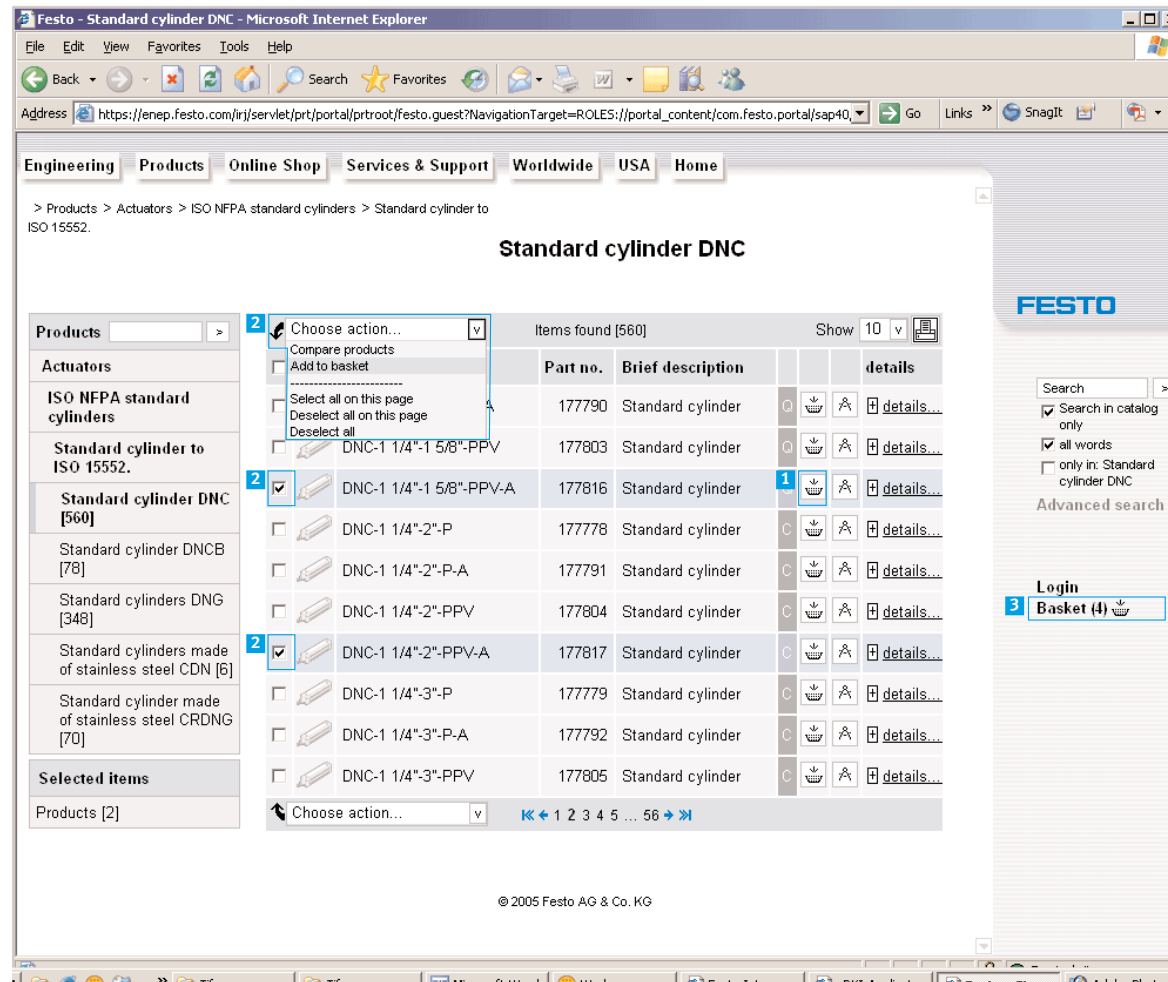
How do you add a product to the shopping basket?
There are two possibilities:

1 Add to the shopping basket using the shopping basket icon

Just click the shopping basket icon in order to add a product to the shopping basket. A message indicates that the product has been successfully added to the shopping basket.

2 Add to the shopping basket using the action box

Several products can be simultaneously added to the shopping basket using the action box. Select the products you'd like to add and select "add to basket" from the action box.



Price and availability
Please note that product availability is only displayed in the shopping basket window. The price can be queried in the product details.

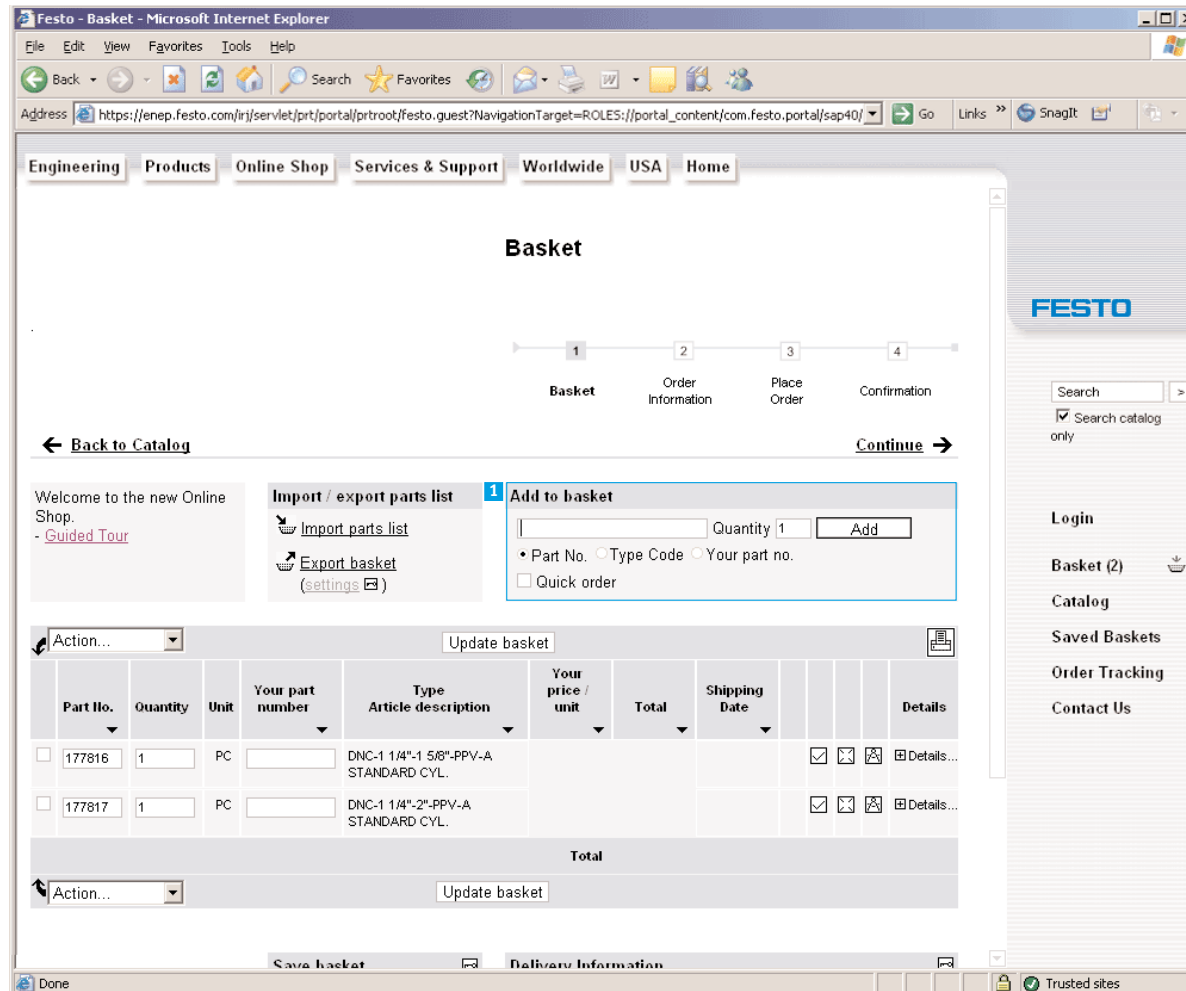
How many products are there?
The number of products that are currently in the shopping basket is always displayed in parentheses to the right of the shopping basket link (3).

Adding products directly to the shopping basket

Adding products directly to the shopping basket

Use the box at the upper right to select whether you want to add a product to the shopping basket by entering a part number, a type code or (if available) your own part number.

Enter the number and the desired quantity and click the “add” button. The entered product is added to the shopping basket. The price and current delivery time appear in the shopping basket as well.



1 Select here whether you want to enter a part number, the product’s type code or your own part number.

Ordering with your own part number
You can also place orders in our online shop using your own part numbers. Please contact Festo for further information (contact information on last page).

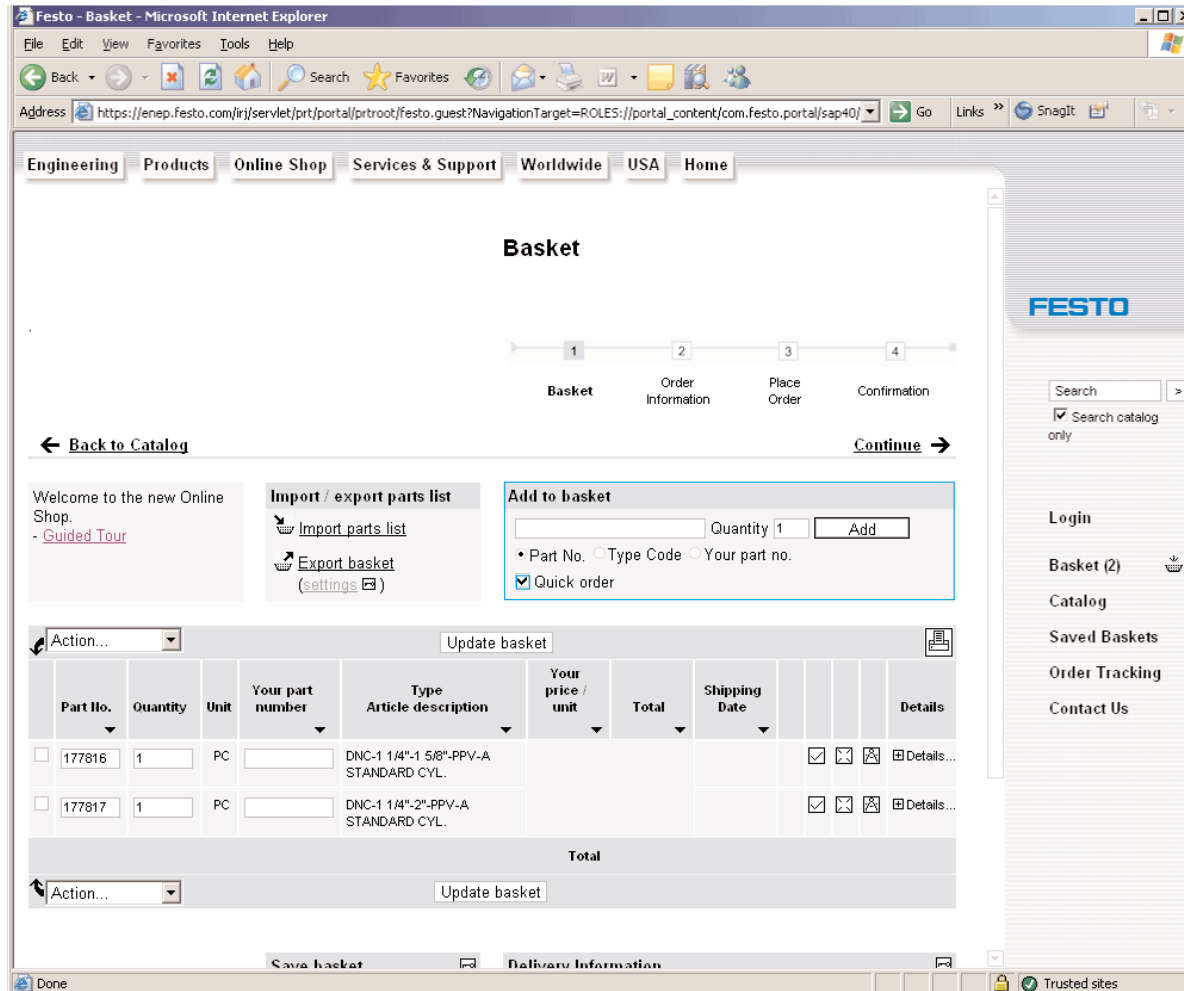
Adding products directly to the shopping basket (Quick Order)

Quicker order entry by selecting the option “Quick Order”

By ticking the field “Quick order” in the “Add to basket” box the products are not checked for price and availability right away. After having completed the basket click on “Update basket” to check price and availability for all products in the basket.

Optional method of entry for quantities

In order to enter 4x a 163309 to the basket, just enter 163309,4 to the field provided and 4 DNC cylinders are added to the basket. This allows entering products quickly to the basket with just the numeric area of the key pad.



Ordering with your own part number
You can also place orders in our online shop using your own part numbers. Please contact Festo for further information (contact information on last page).

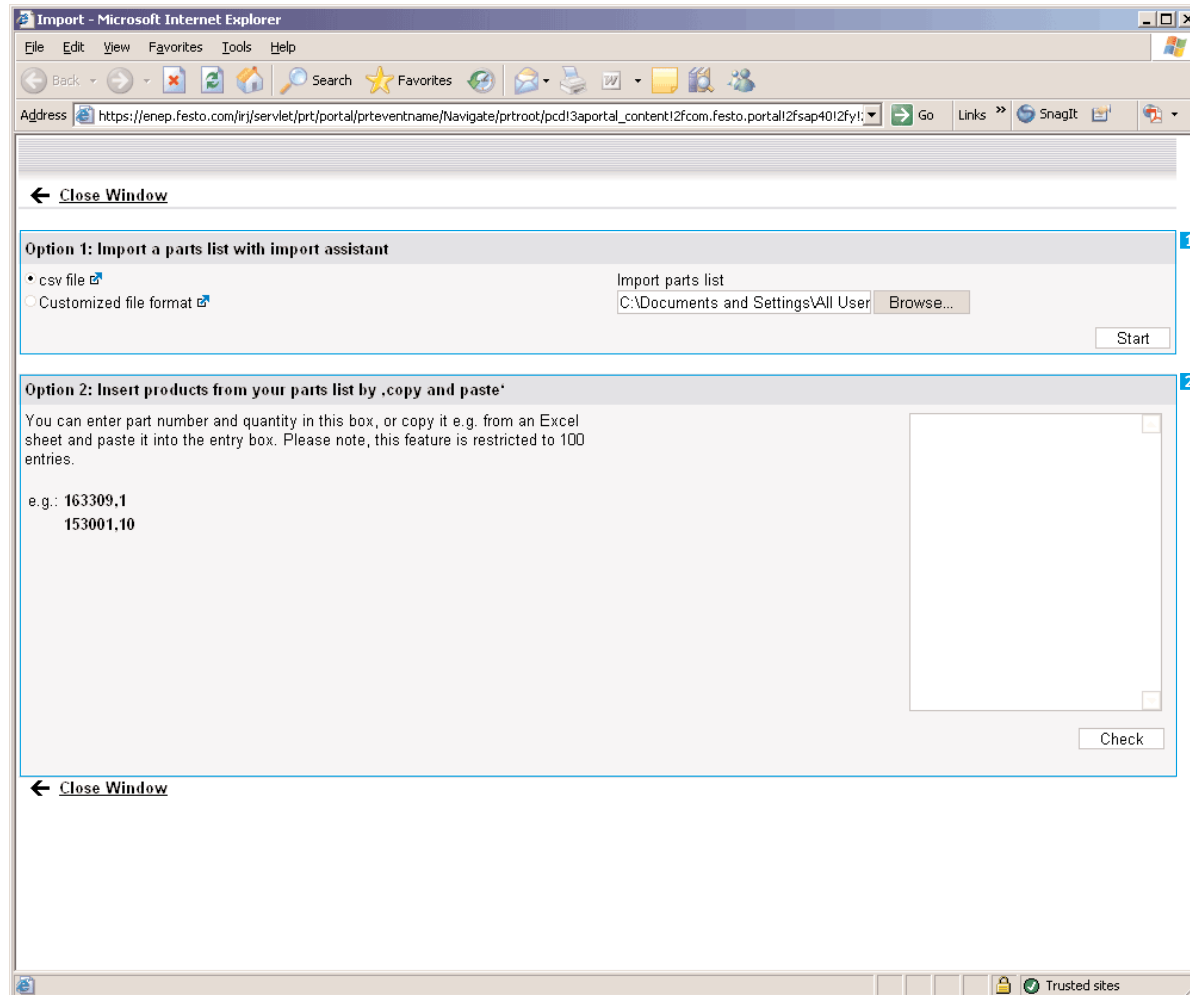
Importing, or copying and pasting product lists

1 Importing finished parts lists in csv format

You can select an existing list in csv format in the upper area, which you would like to read in to the shopping basket. After selecting “csv file”, the import assistant is started and guides you through the import process step by step (see page 20).

2 Copying and pasting finished bills of material in Excel or text format

If bills of material are already available (e.g. in Excel or text format), the shopping basket can be filled by simply copying from your list and pasting into the shop (see page 21).



Maximum number of products
Please note that for technical reasons no more than 100 items can be imported at a time!

Importing using the import assistant

1 Import settings –

Selecting a range

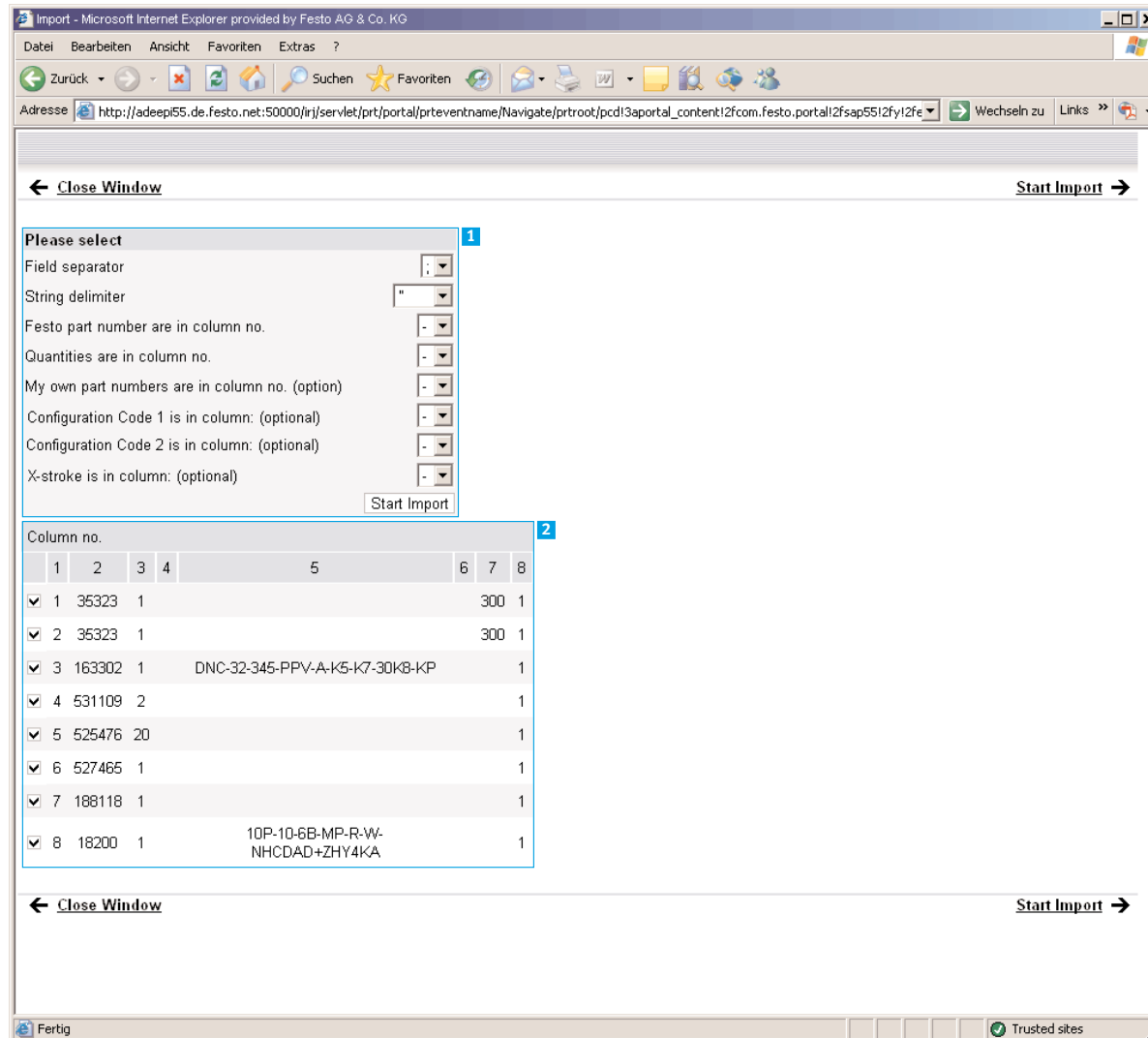
Select the following in the upper area:

- The column in which the Festo part numbers are located in your list
 - The column in which the quantity is shown in your list
- You can also indicate where your own part number is located.

2 Import settings –

Selecting the products

The structure of your file is displayed in the lower area with all of the information it contains. Use the tick boxes at the beginning of each line in order to select which products will be read in. Products from other manufacturers are automatically deselected during the plausibility check. Then click “continue” to add all of the selected products to the shopping basket, after which current prices and availability are displayed.



Copy and paste

1 Just copy and paste – as usual

If you have finished bills of material, e.g. in Excel or Word format, they can be easily imported by means of “copy” and “paste”.

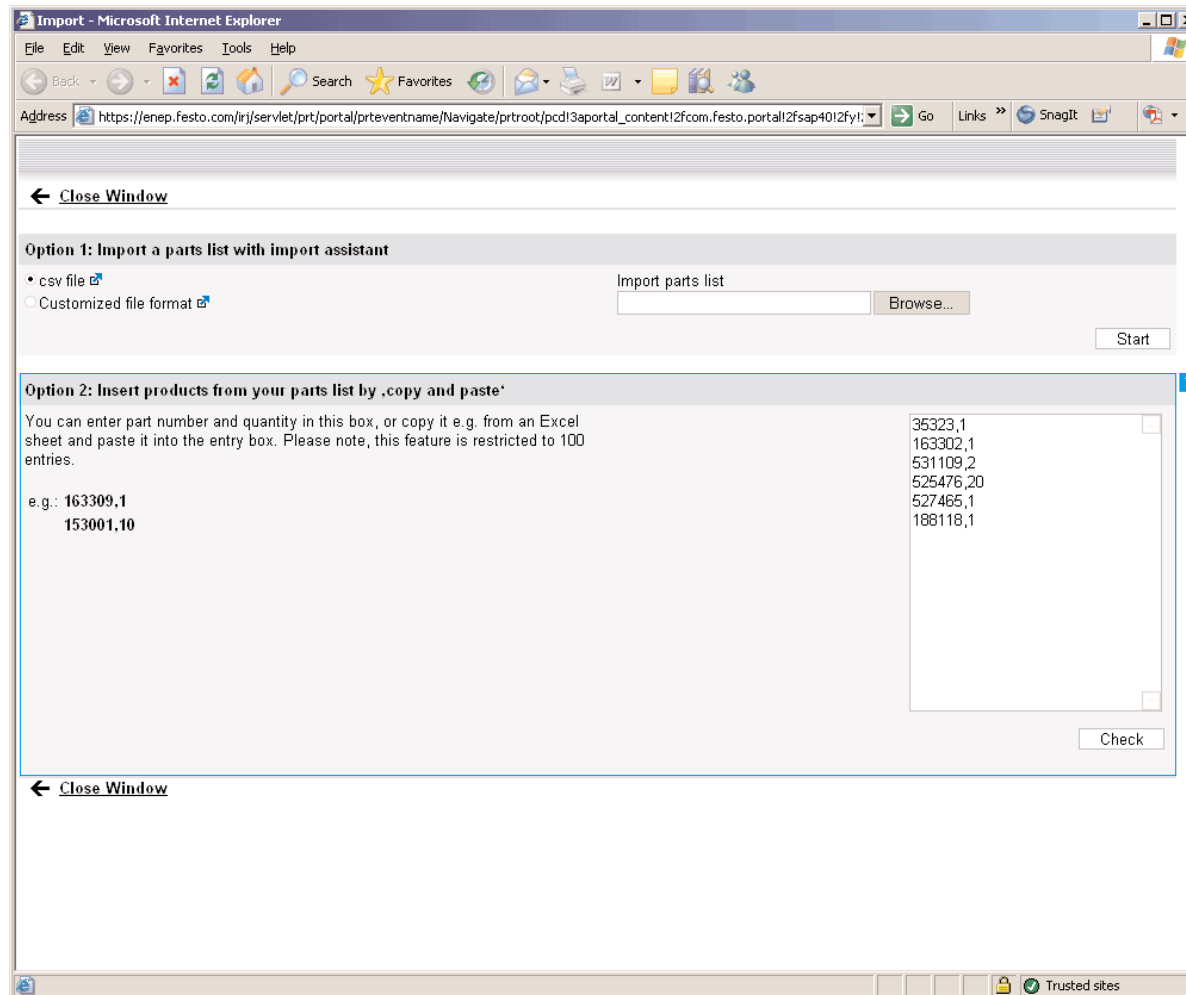
Tip regarding Excel worksheet layout

Column 1: article number
Column 2: quantity

If you don't enter a quantity, the default quantity of 1 is entered automatically.

Easy direct entry

The part number and the quantity can be delineated with a comma and entered directly to the box via the keyboard. After clicking the “check” button, the products are read into the shopping basket. Please update your basket to show the newly added products.



Tip
This feature is restricted to 100 entries.

Changing terms of delivery

1 Entering the desired delivery date

If you would like to receive your products earlier or later than the suggested delivery date, the delivery date can be changed. Just change the suggested delivery date as required. Then click the “update shopping basket” button to find out whether or not all of the selected products will be available on the specified delivery date.

2 Specifying complete or partial shipment

If this box is ticked, we’ll ship your order when all products are available.

The screenshot displays the Festo online shopping basket. At the top, there are navigation tabs for Engineering, Products, Online Shop, Services & Support, Worldwide, USA, and Home. Below these are links for Basket, Order Information, Place Order, and Confirmation. The main content area features a table of items in the basket:

| Part No. | Quantity | Unit | Your part number | Type Article designation | Your price / unit | Total GBP | Delivery Date | | | | Details |
|--------------|----------|------|------------------|-----------------------------------|-------------------|------------|---------------|-------------------------------------|-------------------------------------|-------------------------------------|------------|
| 163306 | 1 | ST | | DNC- 32- 40PPV-A DOUBLE ACT CYLI | 54,72 | 54,72 | 15.06.2005 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Details... |
| 163310 | 1 | ST | | DNC- 32- 125PPV-A DOUBLE ACT CYLI | 57,00 | 57,00 | 15.06.2005 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Details... |
| 163309 | 3 | ST | | DNC- 32- 100PPV-A DOUBLE ACT CYLI | 56,32 | 168,96 | 15.06.2005 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Details... |
| 153001 | 20 | ST | | QS -1/8-4 PLUG-IN CONNECT | 0,95 | 19,00 | 15.06.2005 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Details... |
| 188118 | 1 | ST | | ADVC- 16- 5-A-P-A SHORTSTROKE CYL | 21,04 | 21,04 | 15.06.2005 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Details... |
| Total | | | | | 320,72 | GBP | | | | | |

Below the table, there is a 'Delivery Information' section with the following details:

- Requested Delivery Date: 10.06.2005
- Shipping method: UPS Saver Service
- Ship complete orders only

The total amount is 320.72 GBP. The interface also includes a 'Save basket' section, a 'Search' bar, and a sidebar with links for Login, Basket (2), Catalog, Saved Baskets, Order Tracking, and Contact Us.

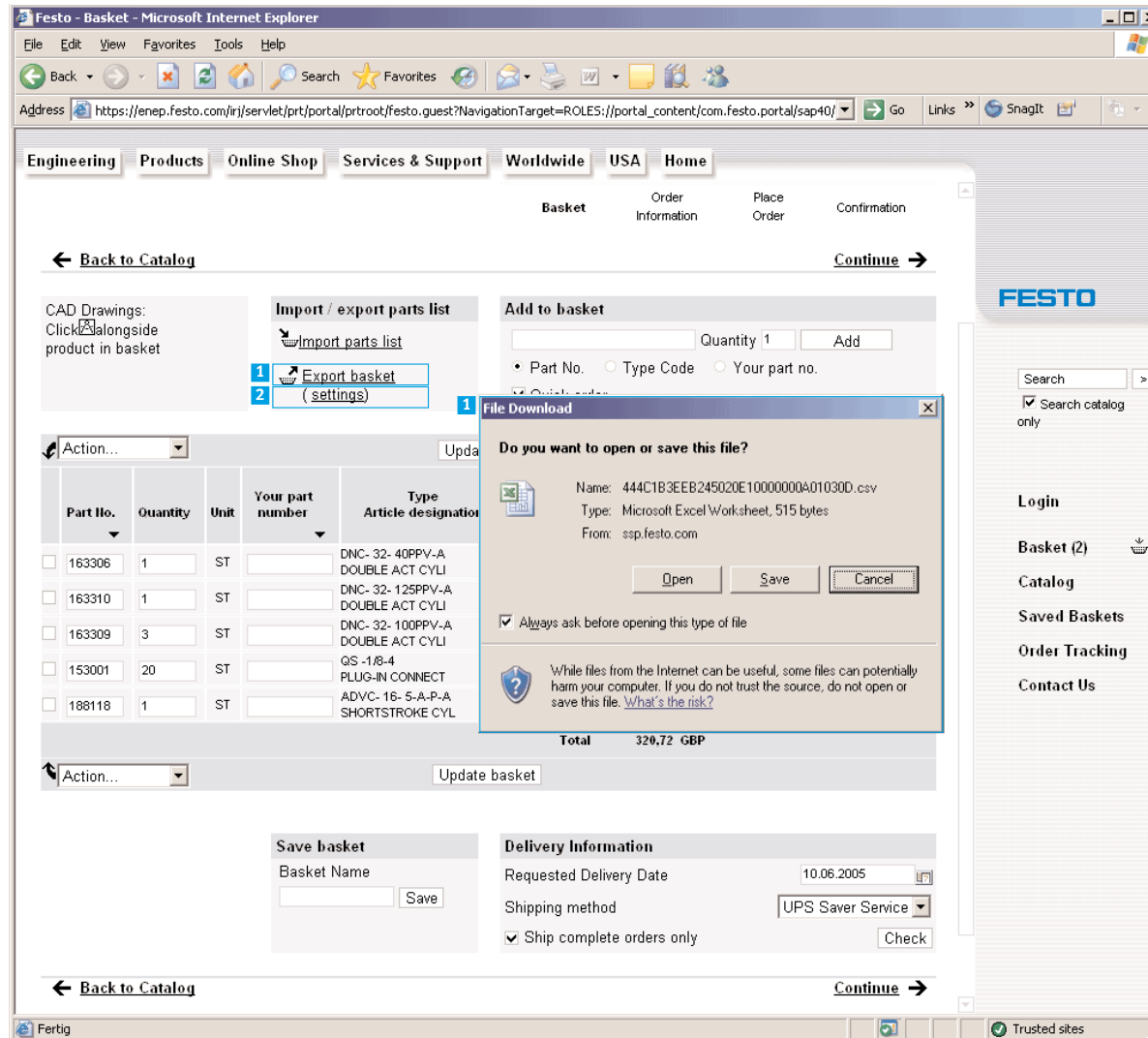
Exporting shopping baskets

1 Simply export the shopping basket as a csv file.

After completing your shopping basket, you can export it with a single click as a csv file. Click the “export basket” button to this end, select “save” in the window which then appears and specify the desired directory path. The resulting file can be opened and processed in, for example, Excel.

2 Easy shopping basket export in other file formats

The export format can be easily changed to suit your needs. Click the “settings” button to this end and select the information you would like to export. These settings are saved to memory if you’re a registered user.



Transfer to project calculation
 Transfer the exported file to your project calculation spreadsheet and avoid having to enter everything manually!

Shopping basket administration – Saving and re-accessing shopping baskets

1 Searching for saved shopping baskets

Shopping baskets that have been saved to memory can be easily retrieved using various search criteria: basket name, originator or date of creation

2 Shopping baskets submitted for approval

If shopping baskets have been submitted to an authorized buyer, they appear in the list along with the name of the responsible purchasing agent to whom they have been forwarded. Your authorized buyer is informed by e-mail that a shopping basket has been submitted for approval.

The screenshot shows the 'Festo - Basket' page in Microsoft Internet Explorer. The browser address bar shows the URL: https://enep.festo.com/lrj/servlet/prt/portal/prtroot/festo.guest?NavigationTarget=ROLES://portal_content/com.festo.portal/sap40/. The page has a navigation menu with tabs: Engineering, Products, Online Shop, Services & Support, Worldwide, USA, Home. The main content area is titled 'Saved baskets' and contains a search form for baskets. The search form has fields for 'Basket Name', 'Originator', and 'Creation date between' (with a date range from 08.05.2005 to 07.06.2005). A red '1' is placed over the search form. Below the search form, there is a table of baskets. The table has columns: Basket Name, Originator, Creation date, Status, and Open. A red '2' is placed over the first row of the table. The table shows one basket: 'Project 1' with originator 'GB_1 SHOP' and creation date '07.06.2005'. The table also shows a status of 'Status 07.06.2005'. A note at the bottom of the table says: 'Note: Open and delivered orders can be found in "Order Tracking"'. The sidebar on the right contains the Festo logo, a search box, a 'Search catalog only' checkbox, and a list of links: Login, Basket (2), Catalog, Saved Baskets, Order Tracking, Contact Us. The footer of the page shows the copyright notice: '© 2004 Festo AG & Co. KG'.

| Basket Name | Originator | Creation date | Status | Open |
|-------------|------------|---------------|--------|------|
| Project 1 | GB_1 SHOP | 07.06.2005 | | |

Approved shopping baskets
Please note that shopping baskets that have been approved by your authorized buyer are no longer included in the list of saved shopping baskets. Shopping baskets for which orders have been placed are located in order tracking.

Submitting shopping baskets to authorized buyers

1 Submitting the shopping basket to an authorized buyer

Select your company's responsible authorized buyer from the list and click "continue". A message appears indicating that the shopping basket has been submitted to the selected person. Your authorized buyer receives an e-mail indicating that a shopping basket has been submitted for approval.

2 Clarity regarding submitted shopping baskets

Shopping baskets that have been submitted for approval are included in the list of saved shopping baskets. As soon as an order is placed for the shopping basket, it is moved to order tracking and is furnished with an order number.

The screenshot shows the Festo online shopping basket interface. At the top, there are navigation tabs for Engineering, Products, Online Shop, Services & Support, Worldwide, USA, and Home. Below these are links for Back to Catalog and Continue. The main content area includes a section for CAD Drawings, an Import/export parts list section with links for Import parts list and Export basket, and an Add to basket section with a quantity input and an Add button. Below this is a table of items in the basket:

| Part No. | Quantity | Unit | Your part number | Type Article designation | Your price / unit | Total GBP | Delivery Date | Details |
|----------|----------|------|------------------|-----------------------------------|-------------------|-----------|---------------|------------|
| 163306 | 1 | ST | | DNC- 32- 40PPV-A DOUBLE ACT CYLI | 54,72 | 54,72 | 15.06.2005 | Details... |
| 163310 | 1 | ST | | DNC- 32- 125PPV-A DOUBLE ACT CYLI | 57,00 | 57,00 | 15.06.2005 | Details... |
| 163309 | 3 | ST | | DNC- 32- 100PPV-A DOUBLE ACT CYLI | 56,32 | 168,96 | 15.06.2005 | Details... |
| 153001 | 20 | ST | | QS-1/8-4 PLUG-IN CONNECT | 0,95 | 19,00 | 15.06.2005 | Details... |
| 188118 | 1 | ST | | ADVC- 16- 5-A-P-A SHORTSTROKE CYL | 21,04 | 21,04 | 15.06.2005 | Details... |

Below the table, there is a section for 'Save basket' with a 'Basket Name' field containing 'Project 1' and a 'Save' button. To the right is a 'Delivery Information' section with fields for 'Requested Delivery Date' (10.06.2005) and 'Shipping method' (UPS Saver Service), along with a 'Ship complete orders only' checkbox. At the bottom, there is a 'Submit order to' dropdown menu with 'Please select' and 'Purchasing Department' as options.

Submitted shopping baskets

Please note that no changes can be made to shopping baskets that have been submitted for approval. If no authorized buyer is selected, the shopping basket is just saved and all authorized purchasing agents can access it directly.

After ordering

Order tracking and reordering

A complete overview and a clear-cut order situation saves you time and repetitive work. The online shop provides you with support during all phases of online, phone, mail and fax ordering sequences.

Overview of all orders – Available whenever you need it

Orders can be retrieved according to works order number, your purchase order number or a range of dates. Beyond this, you can decide whether all orders, only open or partially shipped orders, or filled orders will be displayed.

Your ordering status is displayed quickly in a clear-cut fashion on a single page. You no longer need to follow up on orders on the phone. Moreover, the order tracking function is available to you day and night – whenever you need to know the status of your orders.

Naturally it's not only the orders that were placed online which are displayed. All orders can be queried, even if they've been placed by phone or fax.

Easy reordering – Practical templates

Previously placed orders can be easily transformed into new orders – regardless of whether they were placed by phone, fax or online. The ideal time saving function for regularly recurring, identical, or similar orders!

Tracking shipments – Right up to your own front door

If your order has been shipped via a freight forwarder who supports online tracking, you can switch directly from order tracking to the tracking facilities of the freight forwarder. This provides you with even more accurate information as to when your order will arrive. That's what we call total clarity!

Order tracking

1 Searching for orders

You can search for orders according to order number, date range and order status. A single click on the “search” button displays all appropriate orders. Of course orders we’ve received by phone or fax are also displayed.

2 Everything at a glance

All relevant information regarding your orders is made available at a single glance in the results list. The status indicates whether or not an order has already been shipped, or if a partial shipment has been made.

3 Details for a specific order

After clicking the “details” button, the products are displayed along with their confirmed delivery dates and quantities. If a shipping number has been issued, you can access the freight forwarder’s website with a single click and continue tracking your order.

The screenshot shows the Festo website's Order Tracking page. The browser window title is "Festo - Basket - Microsoft Internet Explorer". The address bar shows the URL: https://enep.festo.com/lrj/servlet/prt/portal/prtroot/festo.guest?NavigationTarget=ROLES://portal_content/com.festo.portal/sap40/. The page has a navigation menu with links for Engineering, Products, Online Shop, Services & Support, Worldwide, USA, and Home. The main content area is titled "Order Tracking" and contains a search form and a list of orders.

1 Search for Orders

Your purchase ref. open or partially delivered
 Festo Order No. delivered
 Order date between 08.05.2005 and 07.06.2005 all

2 List of your Orders

| Your purchase ref. | Originator | Order date | Festo Order no. | Delivery Status | Repeat Order | Details |
|--------------------------|-----------------------------|---|---------------------------------------|--|--------------|---|
| ORDER NO. 2 | orders & net price GB7W9950 | 07.06.2005 | 0043394956 | Open | | <input type="button" value="Details..."/> |
| Item Ilo. | Part Ilo. | Type Article designation | Quantity Ordered Confirmed Despatched | Date Ordered for Confirmed for Despatched at | Shipment no. | |
| 10 | 163309 | DNC- 32- 100PPV-A DOUBLE ACT CYLI | 3 3 0 | 10.06.2005 15.06.2005 | | |
| 20 | 153001 | GS -1/8-4 PLUG-IN CONNECT | 30 30 0 | 10.06.2005 10.06.2005 | | |
| ORDER NO. 1 | orders & net price GB7W9950 | 07.06.2005 | 0043394955 | Open | | <input type="button" value="Details..."/> |
| Status 07.06.2005 | | <input type="button" value="Previous"/> <input type="button" value="Next"/> | | <input type="button" value="Top"/> | | |

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The right sidebar contains the Festo logo, a search box, a "Search catalog only" checkbox, and links for Login, Basket (2), Catalog, Saved Baskets, Order Tracking, and Contact Us.

Reordering

1 Placing orders using the reorder function

Click the “reorder” button in the “order tracking” window to facilitate reordering. The products included in the original order are added to a new shopping basket. The new shopping basket can then be processed just like any other order.

The screenshot shows the 'Order Tracking' page on the Festo website. At the top, there are navigation tabs: Engineering, Products, Online Shop, Services & Support, Worldwide, USA, and Home. Below the tabs, the page title is 'Order Tracking'. A search form is present with fields for 'Your purchase ref.', 'Festo Order No.', and 'Order date between' (08.05.2005 and 07.06.2005). There are radio buttons for 'open or partially delivered', 'delivered', and 'all'. A 'Search' button is at the bottom right of the form.

Below the search form is a 'List of your Orders' section. It shows two orders:

| ORDER NO. | Originator | Order date | Festo Order no. | Delivery Status | Repeat Order | Details |
|-----------------|-----------------------------|-----------------------------------|-------------------------|-----------------------------------|-------------------|---------------------|
| ORDER NO. 2 | orders & net price GB7W9950 | 07.06.2005 | 0043394956 | Open | 1 | Details... |
| Item No. | Part No. | Type Article designation | Quantity Ordered | Date Ordered for Confirmed | Despatched | Shipment no. |
| 10 | 163309 | DNC- 32- 100PPV-A DOUBLE ACT CYLI | 3 | 10.06.2005 | 15.06.2005 | |
| 20 | 153001 | GS -1/8-4 PLUG-IN CONNECT | 30 | 10.06.2005 | 10.06.2005 | |
| 0 | | | 0 | | | |
| 0 | | | 0 | | | |
| ORDER NO. 1 | orders & net price GB7W9950 | 07.06.2005 | 0043394955 | Open | 1 | Details... |

At the bottom of the list, there is a status bar: 'Status 07.06.2005' with navigation arrows and a 'Top' link.

On the right side of the page, there is a 'FESTO' logo, a search bar, a 'Login' section, and a 'Basket (2)' section with links for 'Catalog', 'Saved Baskets', 'Order Tracking', and 'Contact Us'.

Not just for online orders
Reordering is also possible for orders that have not been placed online, but rather by phone or fax.

Products that are no longer active or cannot be ordered online are flagged accordingly. Please delete these products from the shopping basket before proceeding.

Contact Information

**Thank you for your interest
in our Online Shop. For
further questions, please
don't hesitate to contact us:**

Festo Corporation

US Headquarters
395 Moreland Road
Hauppauge, NY 11788

Call: 1.800.99.FESTO
Fax: 1.800.96.FESTO
customerservice@us.festo.com
www.festo.com/us