User quick help

Festo Projects
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# Table of contents

1. **General information (FAQ)**.................................................................................................................. 1
   1.1 What is Festo Projects ......................................................................................................................... 1
   1.2 Where can I find Festo Projects? .......................................................................................................... 1
   1.3 Data storage ......................................................................................................................................... 1
   1.4 What does Festo Projects cost? ............................................................................................................ 1
   1.5 Prerequisites to use Festo Projects? ..................................................................................................... 1
   1.6 Where do I get further help? .............................................................................................................. 1

2. **Basic functions** ..................................................................................................................................... 2
   2.1 Project overview ................................................................................................................................. 3
      2.1.1 Search function ............................................................................................................................. 3
      2.1.2 Sorting projects ............................................................................................................................ 3
      2.1.3 Edit project .................................................................................................................................... 4
   2.2 Add new project ................................................................................................................................. 5
   2.3 Worksheets ........................................................................................................................................... 6
      2.3.1 General information ....................................................................................................................... 6
      2.3.2 Create a new worksheet ............................................................................................................... 8
      2.3.3 Navigating between worksheets in a project ............................................................................... 9
      2.3.4 Arrange worksheets hierarchically ............................................................................................ 9
      2.3.5 Edit worksheet .............................................................................................................................. 10
      2.3.6 Delete worksheet .......................................................................................................................... 11
   2.4 Article list ............................................................................................................................................ 12
      2.4.1 Scope of the article list .................................................................................................................. 12
      2.4.2 Adding articles to the article list .................................................................................................. 13
   2.5 Creating an automation chain ............................................................................................................. 15
      2.5.1 Organize articles / files ................................................................................................................ 15
      2.5.2 Edit articles /files ........................................................................................................................ 18
      2.5.3 Product information ...................................................................................................................... 19
      2.5.4 Download and archiving of product information and engineering data .................................. 20
      2.5.5 Download packages .................................................................................................................... 20
   2.6 Bill of material ..................................................................................................................................... 22
      2.6.1 Project-specific BOM ................................................................................................................... 22
      2.6.2 Worksheet-specific BOM ............................................................................................................ 23
### 3. Registration, login, migration and logout

- 3.1 Registration and login ......................................................... 24
- 3.2 Migration process .................................................................. 24
- 3.3 Logout ................................................................................. 25
- 3.4 First login and sample project ............................................. 26

### 4. User- and rights management ................................................ 28

- 4.1 Overview of the rights management ...................................... 28
- 4.2 User management ............................................................... 28
  - 4.2.1 Adding new users .......................................................... 29
  - 4.2.2 Changing user rights ..................................................... 29
  - 4.2.3 Deleting users ............................................................... 30

### 5. Settings ............................................................................. 31

- 5.1 Change surface language .................................................... 31
- 5.2 Selection of your preferred CAD-System ............................... 31

### 6. Notifications .................................................................... 32

### 7. Best practices ..................................................................... 33
1. General information (FAQ)

1.1 What is Festo Projects
Festo Projects is a cloud-based web application for the administration of components in machines and their life-cycle-management in the field of automation technology. Furthermore, Projects functions as a centralized collaboration platform which enables an efficient cooperation throughout different departments and companies. Festo provides the user with relevant and configuration-specific engineering information. Thus, Projects also acts as a centralized data storage for automation projects, which contain detailed and structured information.

1.2 Where can I find Festo Projects?
As a cloud application, Projects is accessible via a URL in a web browser (e.g. Google Chrome). The URL is https://projects.festo.com.

1.3 Data storage
The data contained in the Festo Projects web application is stored in the Festo Cloud and is therefore available independently of location and throughout different departments and companies. A capacity of 2GB is available for uploading your own files. The centralization and digitalization of the data enables Projects to provide reliable up-to-date information and statuses for a machine or plant.

1.4 What does Festo Projects cost?
The usage of Festo Projects is free of charge. A capacity of 2GB is available for uploading your own files. If the storage space is not sufficient for you, please contact us by writing an e-mail to technikservice@festo.com.

1.5 Prerequisites to use Festo Projects?
Using Festo Projects requires an internet connection and the use of a modern web browser. The following browsers are suitable for the Projects web application: Mozilla Firefox, Google Chrome and Apple Safari. To ensure proper operation, the browser should be kept up to date.

To log in you merely need a Festo-Online-Shop account. The usage of Festo Projects is free of charge, a license is not required.

1.6 Where do I get further help?
If you need further help, feel free to contact our technical support at technikservice@festo.com.
2. Basic functions

The following chapter deals with the basic functionalities of the Festo Projects web application and serves as a guide and reference work for the usage and implementation of your own projects. Projects is a central information and management platform for (Festo-) components throughout their entire product life cycle, which provides current configuration-specific information from Festo. In this context, a project refers to the digital representation of products being used in automation- or process technology applications in a virtual worksheet in connection with a dynamic and product-specific provision of engineering information. Various worksheets and worksheet types within a project ensure flexible adaptation of Festo Projects to your needs and enables Festo to provide you with context-sensitive information to support your projects.

For a better understanding, basic functions are explained in a first step using an exemplary worksheet (see figure below). The various functions are described in more detail in the following chapters.

The “main worksheet” contains two so-called automation chains based on factory automation, in which Festo components are organised and linked according to logical rules. These arrangement rules are indicated by the column headers (e.g. controller, motor controller/valve terminal, actuator, etc.) and are specific to the worksheet type.

The “Electrical automation chain” shows a Festo "CPX" motion controller that controls a "CMMT" type servo amplifier via an "EtherCAT" fieldbus system. The user can assign an individual name to the individual positions (e.g. "CMMT Main axis") to distinguish them from other servo amplifiers, for example. The electric drive train
also has an "EMME-AS" servomotor, a suitable "EGC" linear axis and two "SMT" proximity switches as end po-
sition sensors.

A valve terminal of type "MPA" was placed in the pneumatic automation chain, which is also controlled by the
"CPX" motion controller using the "EtherCAT" fieldbus system. It is connected to two suitable actuators of the
types "DGSL" and "DSBC". The accessories required for this, such as push-in fittings and hoses, are listed in
the "Accessories / Sensors" column.

This individual configuration can be modified at any time. In addition to other components, relevant documents
can also be inserted (see “Further Information”), which can be obtained centrally by all users. Festo additionally
provides comprehensive configuration-specific product information, such as manuals, CAD models or data
sheets.

2.1 Project overview

After a successful login you will be automatically forwarded to the project overview. This page lists all projects
which you are taking part of as a project member.

2.1.1 Search function

You can use an integrated search function to search for a specific project in the project overview. The project list
is immediately filtered according to the search term you enter. Upper and lower case can be ignored when enter-
ing the search term. It is possible to search for specific strings within a name of a project and for reference desig-
nations assigned to an article within a particular project.

2.1.2 Sorting projects

You have the possibility to sort the projects listed in the project overview individually. By clicking on one of the
arrow symbols placed next to the respective table heading, you can initiate a sorting of the project list. The se-
lected criteria used for sorting will be highlighted in blue.

The following options are available for sorting the project list:

- **Project name**: You can sort the list alphabetically by project name in ascending (▲) or descending (▼)
  order.

- **Status**: You can sort the list alphabetically in ascending (▲) or descending (▼) order according to the
different statuses.

- **Date of Change**: You can sort the list chronologically in ascending (▲) or descending (▼) order based
  on the last changed date.

- **Changed by**: You can sort the list according to the user name who conducted the last change in the pro-
  ject, alphabetically in ascending (▲) or descending (▼) order.
2.1.3  Edit project

As an administrator (and partially as an editor) of a project you have the possibility to edit project details in the project overview. The following administrative tasks can be performed:

2.1.3.1  Change status of a project

Click on the arrow icon next to the current status of the project in the project overview list. A dropdown opens from which you can select the desired new status of the project.

2.1.3.2  Change project name

Click on the three-point menu icon at the right side of the project overview list. A small pop-up menu will open. Select "Edit". You can now customize the project name and invite additional users, as well as changing their roles (depending on your right level).

2.1.3.3  Duplicate project

Click on the three-point menu icon at the right side of the project overview list. A small pop-up menu will open. Select "Duplicate". A project with identical content is now added to the project overview. The project name of the duplicate is extended by the addition "(Copy)".
2.1.3.4 Delete project

Click on the three-point menu icon at the right side of the project overview list. A small pop-up menu will open. Select "Delete". Please confirm the deletion of the project in the additional security query by clicking the "Delete" button.

2.2 Add new project

To create a new project, click on the blue “Add project” button in the project overview page, which is placed next to the search bar. The project creation wizard will open up. First enter the desired project name, then click the "Next" button.

Subsequently, you can optionally invite other users to your project. If this is not desired, click on the blue "Next" button straight.

To add more users, enter the desired e-mail address in the provided input field and select a user role that is to be assigned to the invited user. Optionally, an individual invitation text for the new user can be added. You can conclude this process by clicking on the blue “Add” button. If an invalid e-mail address is entered (syntax is checked), adding the user cannot be completed. In this case, the “Add” button is inactive.
A project consists of at least one worksheet. In a final step, you enter the details of the first worksheet of the new project. Specify the worksheet name and select the worksheet type. You can optionally add a location identifier to the worksheet. Then click on the blue "Create" button. You will now automatically be forwarded to your new project.

### 2.3 Worksheets

#### 2.3.1 General information

In the context of Festo Projects, a worksheet is an interactive web interface used to configure a virtual representation of automation or process plants. The worksheet type defines the template of the worksheet in which the
components can be organized. Three different worksheet types are available. This ensures a flexible adaptation of Projects to your needs and requirements. The following worksheet types are available in Festo Projects:

- **Factory automation**: Used to illustrate automation chains in factory automation.
- **Process automation**: Used to illustrate automation chains in process automation.
- **Generic**: Used to illustrate arbitrary configurations.

**Note**: In factory and process automation worksheets, the placement of articles in an automation chain is constrained by logical rules based on the physical principle of action. There are no arrangement rules in the worksheet type "generic". Therefore, it is not possible to subsequently change the worksheet type from "generic" to another one.

### 2.3.1.1 Worksheet type „Factory automation“

The worksheet type "Factory automation" is used to illustrate automation chains in factory automation. The template is composed of the classes controller, fieldbus, motor controller/valve terminal, motor/single valve, actuator and accessories/sensors. This structure reflects the common structure of an industrial automation plant in factory automation. The placement of articles is constrained by logical rules based on the physical principle of action. This means that articles can only be placed in the columns associated with them based on their type.

### 2.3.1.2 Worksheet type „Process automation“

The worksheet type "Process automation" is used to illustrate automation chains in process automation. The template is composed of the classes controller, fieldbus, positioner/control head/pilot valve, actuator, process valve and accessories/sensors. This structure reflects the common structure of a process automation system. The placement of articles is constrained by logical rules based on the physical principle of action. This means that articles can only be placed in the columns associated with them based on their type.
2.3.1.3 Worksheet type „Generic“
The worksheet type "Generic" is used to illustrate generic automation chains. The template does not prescribe a specific structure. I.e. there are no placement rules, you can place articles regardless of the article type in any box and sequence. Therefore, it is not possible to subsequently change the worksheet type from "generic" to another type.

2.3.2 Create a new worksheet
To add a new worksheet to a project, click on the hierarchy icon in the respective project and then click on the "New" button in the pop-up that appears.

Afterwards, you can specify a worksheet name and select the desired worksheet type. Optionally, you can assign a location identifier to the worksheet. To complete this process, click on the blue "Apply" button. You will now be automatically forwarded to your new worksheet.
2.3.3 Navigating between worksheets in a project

To switch between the corresponding worksheets within a project, click on the hierarchy icon in the respective project. Select the desired worksheet in the pop-up that then appears.

2.3.4 Arrange worksheets hierarchically

You can arrange the worksheets hierarchically to, for instance, represent different modules of a plant. Click on the hierarchy icon in any worksheet of the respective project. You can move the worksheets listed here by drag-and-drop and thus organize them on up to three levels. If you opened a worksheet that contains higher-level worksheets, these are also displayed on the breadcrumb, in addition to the name of the current worksheet.
2.3.5 Edit worksheet

To edit a worksheet, click on the three-points menu icon which is placed in the lower navigation bar next to the current worksheet name. Alternatively, you can click on the hierarchy icon and then on the three-points menu icon behind the corresponding worksheet.

Click on "Edit" in the pop-up that then appears. This opens a dialog box in which you can make the desired changes to the worksheet name, the location indicator and the worksheet type. Then click on the blue "Apply" button to save your changes.
2.3.6 Delete worksheet

To delete a worksheet, click on the three-points menu icon which is placed in the lower navigation bar next to the current worksheet name. Alternatively, you can click on the hierarchy icon and then on the three-points menu icon behind the corresponding worksheet.

Click on „Delete“ in the pop-up that subsequently appears. Confirm the deletion in the security query by clicking the blue "Delete" button.
2.4 Article list

The article list contains articles and further elements (e.g. standard bus systems, controls of other manufacturers, connecting elements, as well as a note and link function), which you can place in a box by drag-and-drop. The article list is user-specific and available throughout all projects.

2.4.1 Scope of the article list

The article list is composed of five tabs, which are explained below:

- **Purchased articles:** Here you will find items that you have purchased with your Festo account in the Festo-Online-Shop.

- **Saved articles:** Here you will find items you have saved in the shopping basket of the Festo-Online-Shop (see 2.4.2.1).

- **Fieldbus, PLC and further:** Here you will find an extensive selection of common fieldbus systems and PLCs used in automation technology, as well as various connectors and a note- and link function.

- **3rd party articles:** You can create articles from other manufacturers yourself (2.4.2.3). The articles you have already created and used can be found here.

- **Articles in this sheet:** Here you will find a list of all articles that are used in your individual configuration in the current worksheet. The list dynamically adapts to the changes in this worksheet.
2.4.2 Adding articles to the article list

There are several ways to add new articles to the article list. These will be explained in the following chapters.

2.4.2.1 Buying or saving articles in the Festo Online Shop

The items you buy in the Festo online shop are automatically added to the "Purchased articles" tab in the article list. You also have the option of adding items to the item list before you purchase them by placing the desired items in the shopping basket of the Festo-Online-Shop and then clicking on "Add to Projects". You will then find these items in the "Saved items" tab.

2.4.2.2 Using empty boxes in a worksheet

Festo articles which you have added to the worksheet using the plus icon in an empty box (see 2.5.1.1) can then be found in the "Saved articles" tab.

2.4.2.3 Creating user-defined articles manually

To create a new user-defined article, click on the plus icon in the 3rd party articles tab in the article list.

First specify an item name in the dialog box that subsequently appears. Optionally, you can add a part number, the manufacturer, an image and user-defined attributes. You can define up to three further individual article attributes, which consist of an attribute and a corresponding value. To do this, click on the "Add attribute" button. To complete this step, click on the blue "Next" button.
Select the desired article type. Note that the placement options for the article types in an automation chain can be dependent on the templates specific to the worksheet type. Further information on the arrangement rules of the worksheets can be found 2.3.1. Then click on the blue "Next" button.

In a third and final step, you can optionally attach your own files and documents to the article. These are then visible to all project participants in the product information and can also be downloaded. Simply drag and drop the desired file onto the upload area. Alternatively, you can browse your own files. To do this, click on the upload icon and subsequently select the desired file. You can attach as many files as you like. Please note that your total upload limit is 2GB. To complete the creation process of the new article click on the blue "Create" button. Your article can now be found in the article list under the "3rd party articles" tab.
2.5 Creating an automation chain

2.5.1 Organize articles / files

You can place up to 18 Objects in a box. Thereby, you can combine different articles and files. Fieldbus systems and connectors are an exception because they cannot be combined with other articles or files and can only be inserted individually.

Please note the worksheet-specific arrangement rules. If an article/file cannot be inserted into the desired box, first check the article type and compatibility with the worksheet type used. More information about the worksheet types and the underlying arrangement rules can be found 2.3.1.

2.5.1.1 Add Articles

You have different possibilities to insert an article into a certain box. Articles that are already saved in the article list can be dragged and dropped onto the desired box. The boxes that are compatible for the selected article, according to the arrangement rules in the current worksheet, will be graphically highlighted.
Alternatively, you can click on the plus icon in an empty box. This opens the "Add Article/File" dialog box. You can search for the required article using various identifiers. You can choose between the part number, the order code, the product key and the order ID. Enter the desired identifier, then click on the blue "Search" button. If the correct article is found, you can immediately insert it into the worksheet using the blue "Add" button.

If a box already contains an article or file, click on the three-points menu icon located in the respective box. Subsequently, click on “Add article”. You will now be forwarded to the "Add Article" dialog box which allows you to add an article using the procedure described above.
2.5.1.2 Add files
You have different possibilities to insert a file into a certain box. To open the "Add Article/File" dialog box, click on the plus icon in an empty box. You can now add the desired files by simply dragging and dropping them directly from your desktop onto the upload area. Click the upload icon to browse and add the files on your PC. The already selected files will be listed in the dialog box and can be removed from this list by clicking on the corresponding recycle bin icon. By clicking the blue "Apply" button the files will be added to the worksheet.

If a box already contains an article or file, click on the three-points menu icon located in the respective box. Subsequently, click on "File upload". You will now be forwarded to the "File upload" dialog box which allows you to add a file using the procedure described above.
2.5.2 Edit articles / files

2.5.2.1 Change quantity of an article
To change the quantity of an article, click on the three-points menu icon located in the respective box. Subsequently, click on “Change quantity”. You can now adjust the desired quantity using the arrow keys or by entering it directly into the input field. Complete the process by clicking on the confirm icon.

2.5.2.2 Delete articles / files
To delete all objects in a box, click on the three-points menu icon located in the respective box. Subsequently, click on “Delete”.

To delete specific elements in a box that is occupied by multiple objects, select the respective box. This unfolds a pop-up window in which all products contained in the box are listed. To delete a particular element, click on the recycle bin icon next to the respective object.
2.5.3 Product information

In the Projects web application, Festo provides you with up-to-date configuration-specific information on the elements of your automation chain. Click on the box that contains the element for which you require further information. This unfolds a pop-up window in which all products contained in the box are listed. Select the desired element. Important attributes of this element will be provided below. If available, the info icon will provide you with further important information on the element.

In the area below you will find further helpful information and engineering data. Files and documents from the following areas are provided:

- Product information (Manual)
- User documentation
- Certificates
- Additional expert knowledge
- Engineering software
- Firmware and drivers
- Technical data
- MCAD und ECAD models
- Link to the Support Portal
- Link to the Spare Parts Catalogue
The information is provided in various languages. You can select the desired language for the product information from the dropdown list placed below the product attributes. To download documents or files, select the respective file/document and then click on the blue “Download” button in the subsequently appearing pop-up.

2.5.4 Download and archiving of product information and engineering data

Projects allows to download all configuration-specific files and documents, which are provided to you in the product information area (see 2.5.3), and to simultaneously archive them in the respective project for a new download at a later point in time. To do this, click on a file or document in the product information. In the pop-up that then appears, activate the selection box and start the download by clicking on the blue "Download" button. Furthermore, this function allows you to select whether you want to open or download the last archived or the current file/document provided by Festo.

2.5.5 Download packages

In addition to downloading individual files or documents, you can also request a download package of all files or documents (engineering data) of a project, a worksheet or an article.

2.5.5.1 Download package of a project

For the download package of the entire project click in the upper navigation bar on the blue "Download Package" button in the respective project. Select the required documents in the "Package" dialog box using the provided selection boxes and specify the desired language(s) with the help of the dropdown list. You can further specify whether you want to download the latest versions of the documents or, if available, the documents you
have archived. It is also possible to archive the (not yet archived) documents simultaneously to the download. Old versions will be replaced if necessary. Start the process by clicking on the "Prepare Download" button that is blue or grey, respectively, depending on the download package type. The documents and files will be provided in a ZIP-File. The preparation can take several minutes. You will receive a notification after the completion of your download package. You can then download it.

2.5.5.2 Download package of a worksheet

For the download package of the current worksheet, click on the three-points menu icon which is placed in the lower navigation bar next to the current worksheet name. Select "Package" in the subsequently appearing pop-up, you will then be redirected to the "Package" dialog box. Here you can create an individual download package for the current worksheet according to the procedure described above.

2.5.5.3 Download package of an article

For the download package of an article, click on the box which contains the respective article and select the article in the subsequently unfolding pop-up. Click on the blue download icon in the corresponding product information area. You will then be redirected to the "Package" dialog box. Here you can create an individual download package for the respective article according to the procedure described above.
2.6 Bill of material

Festo Projects provides the possibility of generating an individual bill of material (BOM) according to the configuration of your automation chain. The BOM can be exported as a CSV file (can be opened, for example, with MS Excel) or directly added to the shopping basket of the associated Festo-Online-Shop account. A project-specific and a worksheet-specific BOM is provided.

2.6.1 Project-specific BOM

The project-specific BOM includes all articles that are currently used in a project, i.e. articles that have already been placed in a box. It can thus contain articles from one or more worksheets. To generate a project-specific BOM, click on "Bill of material" in the upper navigation bar of a project. Using the export symbol , you can open the BOM in CSV file format with a suitable program (e.g. MS Excel) or download it, respectively. Furthermore, you can transfer all entries of the BOM in the respective quantities to your Festo-Online-Shop basket by clicking the blue “Cart” button.
2.6.2 Worksheet-specific BOM

The worksheet-specific BOM includes all articles that have already been placed in a box in the current worksheet. To generate a worksheet-specific BOM, click on the three-points menu icon in the lower navigation bar next to the name of the current worksheet. Using the export symbol, you can open the BOM in CSV file format with a suitable program (e.g. MS Excel) or download it, respectively. Furthermore, you can transfer all entries of the BOM in the respective quantities to your Festo-Online-Shop basket by clicking the blue “Cart” button (see 2.6.1).
3. Registration, login, migration and logout

3.1 Registration and login

You can use your Festo-Online-Shop account to log in to Festo Projects. If you already have a Festo-Online-Shop account simply click on “Login”. If you do not have any login data yet, you can register at [https://www.festo.com/register](https://www.festo.com/register) or simply click on “Register” at [https://projects.festo.com](https://projects.festo.com).

3.2 Migration process

For security reasons, a one-time migration of your Festo-Online-Shop user is required (A Migration is a conversion process in a data processing system). To do this, log in at the Festo Projects login page with your existing user credentials from the Festo-Online-Shop.

You will now be redirected to a migration page. Enter your email address in both fields as instructed. Once you have entered your e-mail address, click on “Send”. In future, your e-mail address will be your user name for logging in to Festo Projects and the Festo-Online-Shop.
You will now receive an e-mail to the e-mail address you provided. Please click on the link in the e-mail. Subsequently, a dialog box will open asking you to enter your password again. Selecting “Confirm” completes the migration process. You have successfully migrated your user. You can now use Festo Projects.

**3.3 Logout**

To logout from the Projects web application, please click on the user icon in the upper navigation bar. Complete the logout by clicking on the “Logout” button in the subsequently appearing pop-up.
3.4 First login and sample project

After logging in for the first time in the Festo Projects web application, you can first have a look at a Sample Project preconfigured by Festo or directly create your own individual project. You can create a new project by clicking on the blue “Start” button. You will now be forwarded directly to the project creation wizard. Further information on creating a new projects can be found in 2.2.

To open the sample project, click on the grey “Load” button. The sample project is an exemplary automation chain based on factory automation, which includes both electronic and pneumatic elements. It illustrates the numerous design possibilities and functionalities of Festo Projects in a simple way and thus makes it easier to get started.
User quick help Festo Projects

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Electrical automation chain

- CPX-EC-EC-No-4PN
- EtherCAT
- CNMT-AS-4A-3A-EC...
- EMM-AS-65-5-55-AS
- ECG-1000-TB-AF
- SMS-8-SL-PS-LED-24-V

---

Pneumatic automation chain

- MPA-FB-VI
- 2 Elemente
- 8 Elemente

---

Own documents

- Qualification_index
- My Note

---

Download Packet
4. User- and rights management

Festo Projects has three different user roles to which certain rights are assigned. The following user roles are available in Projects:

- Administrator
- Editor
- Viewer

4.1 Overview of the rights management

The rights management regulates who is allowed to perform certain actions in a project. The table below breaks down the most important user rights by the corresponding user roles.

<table>
<thead>
<tr>
<th>Overview of the Rights Management of Festo Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add user</td>
</tr>
<tr>
<td>Administrator</td>
</tr>
<tr>
<td>Editor</td>
</tr>
<tr>
<td>Viewer</td>
</tr>
</tbody>
</table>

4.2 User management

The users and the corresponding roles can be administrated individually for each project by one or multiple administrators. To do this, open the desired project and click on “User Management” in the upper navigation bar. The user management interface lists all users who are authorized to access this project together with the corresponding user role. Here, users can be added, deleted or their role can be changed. Please note that administrator rights are required for the respective project to do so. According to the table “Overview of the Rights Management of Festo Projects”, the user management can thus be administrated individually using this interface. The creator of a project is automatically assigned administrator rights.
4.2.1 Adding new users

For each project new users can be added and assigned corresponding roles individually. An authorization to access a project can be assigned to any valid e-mail address. Thus, it is possible to invite new users who do not have a Festo-Online-Shop account yet. These users are required to register at the Festo-Homepage at first. Subsequently, they can access the respective project. The invited users additionally receive an e-mail notification which contains a link to this project.

To add a new user, please open the user management interface (4.2 Fehler! Verweisquelle konnte nicht gefunden werden.). Enter the desired e-mail address in the provided input field and select a user role that is to be assigned to the user. Optionally, an individual invitation text for the new user can be added. You can conclude this process by clicking on the blue “Add” button. If an invalid e-mail address is entered (syntax is checked), the adding of the user cannot be completed. In this case, the “Add” button is greyed.

![User Management Interface]

4.2.2 Changing user rights

To change the user roles and the associated user rights, open the user management interface in the respective project (4.2). The user management interface lists all users who are authorized to access this project together with the corresponding user role. By clicking the arrow icon behind the current user role of the respective user (administrator, editor or viewer), a dropdown list opens. You can now select the desired user role, which is then assigned to the respective user and saved automatically.

![User Role Management]

**Note:** A project needs at least one user with administrator rights. Consequently, an additional administrator may have to be appointed before downgrading your own user rights. To downgrade your own user rights, the
confirmation of an additional security query is required. You cannot change your own user role without being an administrator for the respective project.

### 4.2.3 Deleting users

To delete a user, open the user management interface in the respective project (see Fehler! Verweisquelle konnte nicht gefunden werden.). All users authorized for this projects are listed here. Subsequently, click on the recycle bin icon, which is placed next to the user to be deleted. This feature is only available for users who have administrator rights.

![User management interface](image)

You will then be given the opportunity to restore the user immediately. To do this, click on “restore”. If the user is to be deleted permanently, close the user management interface without clicking on “restore”. The next time you open the user management interface this user will not be listed anymore.

![User management interface](image)

**Note:** It is possible to delete your own user as long as at least one (additional) administrator is listed in the respective project after deleting your user. This feature is available for all user roles. The deletion of your own user from a project has to be confirmed in an additional security query.
5. Settings

5.1 Change surface language

Festo Projects is currently available in English and German language. To change the surface language, go to the navigation menu and select your preferred language in the “System Settings” tab. Lastly, save your changes with the “Save” button at the bottom of the page.

5.2 Selection of your preferred CAD-System

Festo provides CAD-models for all components in various CAD-systems. To select your preferred CAD-system, go to the navigation menu and choose your preferred CAD-system from the selection available in the “System Settings” tab. Lastly, save your changes with the “Save” button at the bottom of the page.
6. Notifications

Festo Projects notifies you about various events in your individual projects. This includes project invitations, status reports and information on problems that have occurred. You can view all notifications at any time in the Notification Center. You can access the Notification Center by clicking on the bell icon in the upper navigation bar.
7. Best practices

Helpful best practice examples will be added here shortly.